



Fieldwork Risk Assessment

Fieldwork Project Details

Faculty
School/Service

Location of
Fieldwork

Brief description of Fieldwork activity and purpose

Organiser Details

Course Leader

Departmental Co-ordinator

Nature of visit

Contact details

Name, email, telephone

Size of Group, lone working, staff, postgraduate, undergraduate

Hazard Identification

Identify all hazards specific to fieldwork trip and activities, describe existing control measures and identify any further measures required.

HAZARD(S)

Nature of the site

*School, college, university,
remote area, laboratory, office,
workshop, construction site, farm,
etc*

Process

*Operating machinery, electrical
equipment, driving vehicles,
handling or working with animals
etc*

Transport

Mode of transport

Equipment

*manual handling risks, operation
of machinery, tools, use of
specialist equipment etc*

Violence

*potential for violence (previous
incidents etc)*

CONTROL MEASURES

(e.g. alternative work methods, training, supervision, protective equipment)



Individual(s) <i>medical condition(s), young, inexperienced, disabilities etc</i>	
Work Pattern <i>time and location e.g. shift work, work at night</i>	
Other <i>e.g. temperature, humidity, confined spaces</i>	

Additional Control Measures
Training <i>Identify level and extent of information; instruction and training required consider experience of workers</i>
Supervision <i>Identify level of supervision required e.g. full time, Periodic telephone/radio contact</i>
Other Controls <i>e.g. background checks for site visits</i>
Identify Persons at Risk <i>This may include more individuals than the fieldwork participants e.g. other employees of partner organisations</i> <i>Copy of other Organisation's risk assessment attached?</i>
Additional Information <i>relevant to the one working activity including existing control measures; information instruction and training received, supervision, security, increased lighting, emergency procedures, first aid provision etc.</i>



Assessment carried out by	Name:	
	Signature:	
	Date:	
Names of person(s) involved in Fieldwork <i>N.B: This can take the form of a class register when large group work</i>	Name:	
	Signature:	
	Date:	
Name of responsible officer <i>e.g. PI, etc</i>	Name:	
	Signature:	
	Date:	